

# MELINDA K. BOWENS

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**OBJECTIVE** To obtain public relations internship

**EDUCATION** **Auburn University**  
Auburn, AL  
Candidate for Bachelor of Arts degree, May 2010  
Major: Public Relations  
Minor: Human Development and Family Studies

**ACTIVITIES** **Auburn University NAACP, 2006-2009**  
**President, 2008-2009**

- Kept the local chapter connected with the national organization
- Facilitated a clear means of communication with the surrounding chapters
- Ensured the campus chapter operated efficiently

**Vice President 2007-2008**

- Coordinated and promoted all social events and community service projects
- Implemented a program that encouraged minorities to become more involved on campus

**Public Relations Chair 2006-2007**

- Recruited new members
- Assisted the executive board in planning and publicizing events

**Auburn University Student Recruiter, 2007-Present**  
**Vice President of Member Relations**

- Assisted with the organization of special events for the Auburn University Office of Admission and Recruitment
- Coordinated recruiters to work the special events

**Social Liaison, 2008**

- Planned social events for the recruiters

**Auburn University Diversity Center Ambassador, 2008-2009**

- Represent the Diversity Center at various times
- Recruit minority students and host multicultural events

**G.A.N.G. Student Ministries, 2007-Present**  
**Public Relations Director, 2007-2009**

- Publicize ministry events
- Collected and disseminated announcements within the ministry
- Created and executed new ways to attract new members

**Boys and Girls Club Volunteer 2008**

- Tutored children when needed
- Assisted in leading games and activities
- Painted and repaired the building

**Provost Leadership Undergraduate Scholarship Mentor, 2007-2009**

- Advised freshman students for an academic year
- Held weekly meetings to help the students adjust to college life

**Shiloh Restoration Project Volunteer, 2007**

- Assisted in restoring the historic school

**Auburn University SGA High School Leadership Conference Counselor, 2007**

- Assisted high school students in developing lasting leadership qualities
- Provided the students with a glimpse of college life

**EXPERIENCE Auburn University Marriage and Family Center, Auburn, AL**

Practicum Observation, Fall 2009

- Entered various data into SPSS from clients
- Observed clients in family, couple, and individual therapy sessions

**Auburn University Office of Admission and Recruitment, Auburn, AL**

Intern, Summer 2009

- Assisted with the planning of special events
- Coordinated private campus visits
- Attended recruitment events
- Advised prospective students and families
- Conducted admissions information sessions

**Auburn University Multicultural Center, Auburn, AL**

Administrative Assistant, Summer 2007

- Greeted and assisted visitors to the center
- Created and updated student organizations databases
- Performed other office tasks, such as copying, filing, and typing

**REFERENCES** Available upon request